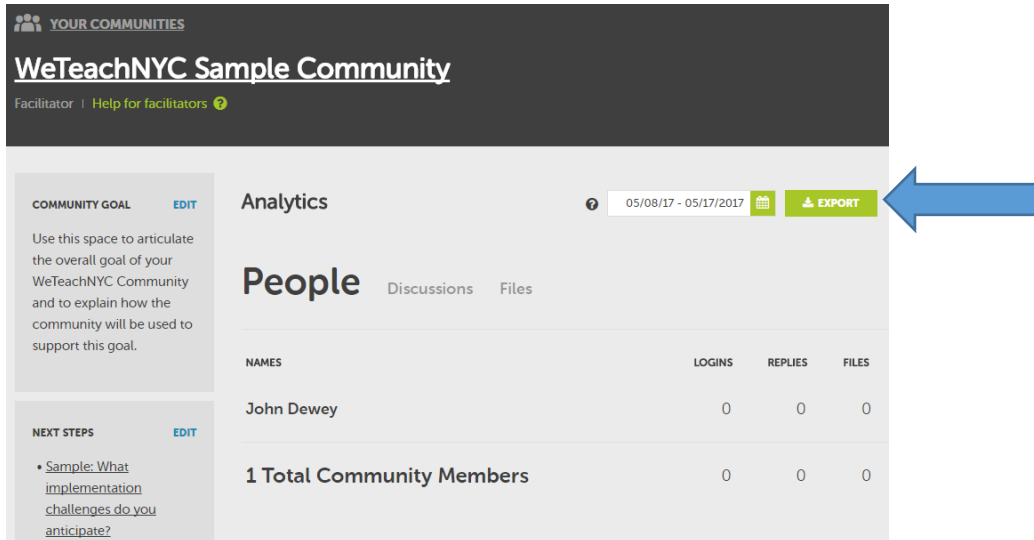# People Analytics

Under '**People**', you can access information on the number of times a community member has logged into a community, the number of replies they have written, and the number of files, links, or videos they have shared with the community.

Data can be displayed for specific time periods by clicking on the calendar at the upper right-hand corner of the screen and picking a date range. Otherwise, data for all dates will be displayed.

In order to export this data to a CSV file so you can use it in Excel, set the date range and click '**EXPORT**'. This will prompt you to save a CSV file to your computer.

Facilitator Tip:
Regularly reviewing data about an individual's community contributions can help you identify high flyers or members that may be struggling or need additional support. Consider making time to review the data regularly to help with planning your professional development content and assessing engagement in the community.