



## **Enabling and Disabling Notifications in WeTeachNYC Classes & Communities**

WeTeachNYC Classes & Communities members can enable or disable Classes & Communities notifications to receive email updates on conversations and activities happening in your communities.

Click the drop down button next to your name in the upper right corner of any Classes & Communities page and click "Account Preferences."



WeTeachNYC Classes & Communities provide NYC teachers and school leaders with an online space where they can engage in online classes and blended learning communities with their colleagues. Currently, access to communities is limited to participants in specific NYCDOE programs.

✓ My groups	✓ Announcements
How to Use WeTeachNYC Communities	Welcome to WeTeachNYC!
Model Improvement Science Community 6 members   New Discussion   Leave	You're ready to go!

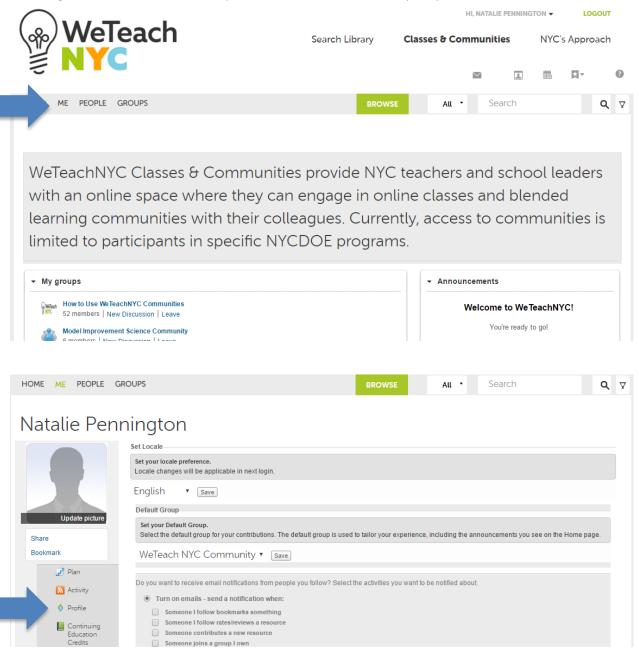
Under the "WeTeachNYC Community" heading, select when to receive email notifications and click "Save" when finished.

Set your locale preference. Locale changes will be applicable in next login.					
English 🔻 🔝					
Default Group					
Set your Default Group. Select the default group for your contributions. The default group is used to tailor your experience, including the announcements you see on the Home page.					
WeTeach NYC Community 🔻 💷					
Do you want to receive email notifications from people you follow? Select the activities you want to be notified about. <ul> <li>Turn on emails - send a notification when:</li> </ul>					
Someone I follow bookmarks something					
Someone I follow rates/reviews a resource					
Someone contributes a new resource					
Someone joins a group I own					
REPORT: Send me an activity summary for groups I own					
Someone shares a resource with me					
Someone replies to a group discussion I am part of					
Someone adds video to a video channel I am following					
Someone starts a new group discussion					
Someone I follow posts a new blog					
Someone shares a resource with one of my groups					
Save					





To change the email address where you receive notifications, visit your profile under the "Me" tab.



## Department of Education Carmen Fariña, Chancellor



	- Basic Information		
Update picture			Edit
	First Name	Natalie	Lon
	Last Name	Pennington	
Share	Bio		
Bookmark			Edit
🚅 Plan			
Activity	<ul> <li>Spoken Languages</li> </ul>		
Profile	Language		
	Current Job		
Education			Edit
	Company	OFFICE OF TEACHING AND LEARNING	
🎓 Completed Learning	Organization	Performance	
📋 Learning	Business Card Title		
Requests	References	No attachment associated.	
🖄 Order History		+ Add	
占 Natalie follows	Business Contact		
(0)			Edit
🗞 Following	Address 1		
Natalie (3)	Address 2		
🔁 Bookmarks (1)	Address 3		
	City		
衛 Groups (6)	State/Province		
Conferences (0)	Zip/Postal Code		
🛗 Meetings	Country/Region		
💡 Ideas (0)	Time Zone	(GMT-05:00) Eastern Time (US & Canada)	
💭 Files (0)	E-mail	NPennington@schools.nyc.gov	